Cross Faculty Module Enrolment Form  
Faculty of Engineering

Instructions

1. This form is to be used ONLY if the module you intend to apply is not listed in the “online module registration” system.

2. Please complete Section (I) & (II) before submitting this form to your Department.

3. Do submit your request(s) before the commencement of the Semester (i.e. as soon as the timetable for the semester is available) or before the stipulated deadline (by your Department).

4. Students from other Faculties (other than Faculty of Engineering) who wish to read modules offered by the Faculty of Engineering should use this Form only if their respective Faculties do not have a similar form for applying to read cross-faculty modules.

5. Onus is on students to find out details on module time-table, pre-requisites if any, from the offering host department.

6. Do ensure that you do not encounter either class time-table or examination date clashes when you select to read your modules for the semester.

7. This form is an application for only ONE module.

   In the case of an unsuccessful application, please list your choices in order of priority, if applicable. Use a separate form if you wish to apply for more than one module. This application is counted towards the maximum limit of modules allowed per semester/candidature.

   - If choice 1 is not approved, choice 2 will be given subjected to approval. If choice 1 & 2 are not approved, choice 3 will be given.

   - The third choice must be a module offered by your Department. If left blank, we will assume you are not choosing any module but only those you have chosen using the “online module registration” system.

8. M.Sc candidates (coursework) are only allowed to register for a maximum of up to two other modules from other departments/faculties throughout their candidature. Other modules are usually not part of the regular/standard modules for the programme of study. Regular/standard modules are equated as relevant modules.

   Other Modules account for a maximum of 10 MCs of the 40 MCs from other levels (non-5000, non-6000) in the same or other disciplines subject to the approval of the Dept.

9. For M.Eng and Ph.D candidates: Supervisor’s approval is required before submitting this form. M.Eng and Ph.D. students are only allowed to register for a maximum of one module from other departments/faculties throughout their candidature. Other modules are usually not part of the regular/standard modules for the programme of study. Regular/standard modules are equated as relevant modules. Students registered before August 2004 are usually not allowed to take modules below 5000 for fulfillment of their degree.

   Other modules account for a maximum of 4 MCs for M.Eng. and 6 MCs for Ph.D. from other levels (non-5000, non-6000) in the same or other disciplines subject to the approval of the Dept.

10. Your request would be considered on a case-by-case basis according to the relevance of the module to your degree of study, module’s availability, the Department’s approval as well as the teaching department’s approval.

11. Candidates may check the status of their module registration for the Semester at http://www.gse.nus.edu.sg/online/ by selecting “Online Module Registration Status Check”.

12. All students will be notified of their status of application via their NUS student email address or personal email address as indicated on this form.

13. A copy of this form can also be downloaded from Graduate Studies Office, Faculty of Engineering’s Intranet at http://www.eng2.nus.edu.sg/proj/eerintranet/student/Grad/Grad.html (Students will need their student USERID and NUSNET password to gain access to the website.)
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(I) STUDENT’S PARTICULARS

Name: ________________________  Student Registration No.: __________________

Degree*: M.Sc □ M.Eng □ Ph.D □ Joint Ph.D □ Type*: Part Time □ Full Time □

Department of ____________________________  Faculty of Engineering/ ___________________

Contact Tel No.: _______________________________  Email: _________________________________

(please write clearly)

(II) THIS FORM IS AN APPLICATION FOR ONLY ONE MODULE. You may list choice of module in order of priority in case of unsuccessful application, or leave it blank. (Use a separate form if applying for more than one module):

Semester: ___ , Session: 200__ /200__

<table>
<thead>
<tr>
<th>Order of Priority</th>
<th>Dept &amp; Faculty offering the module</th>
<th>MODULE CODE</th>
<th>MODULAR CREDITS</th>
<th>MODULE TITLE</th>
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<tbody>
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REASON(S) FOR THE APPLICATION:

_______________________________________________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________

Date:____________________  Signature of Student: _______________________________

(III) Recommendation of Supervisor
[applicable only to MEng/PhD candidates]

Supported / Not Supported *

Signature: _______________________________
Name: _______________________________
Date: _______________________________

(IV) Recommendation of Student’s Program Manager:

(a) Count towards CAP? * □ Yes □ No
(If yes, pls answer (b))

(b) Considered as 75% (of reqt) to degree?
(i.e. module relevant? pls refer to instructions for details

* □ Yes □ No

Supported / Not Supported *

Signature: _______________________________
Date : _______________________________

(V) Recommendation of Head, Department of _______________________________

Approved / Not Approved *

Date: _______________________________  Signature: _______________________________

Note: Student Dept – Pls send GSE a copy of this completed form for capturing info of (IV). Thanks.

* Tick/circle as applicable.